

Educational Objectives.

Damage & Claims Survey Advanced Program is designed to:

- Increase the practicing Marine Surveyor's overall knowledge and technical expertise in the specialty area of damage and claims;
- Enhance proficiency in key areas of damage and claims work such as salvage and towage, mechanical, legal / regulatory;
- Build and master skills that are critical in determining, communicating and reporting the nature, cause and extent of damage to a yacht or small craft.

Course Description:

This course is a continuing education program designed for the practicing Marine Surveyor seeking to work in the damage and claims segment of the profession. It supplements and advances Chapman School's Damage & Claims Survey Basic program which is a pre-requisite for the course.

The course goals are to provide the surveyor with an in-depth overview of particular areas of concern that are critical to overall professional success in this specialty area.

Topics include:

1. Expert witness, Preparation for depositions, Preparation for court, Expert testimony do's and don'ts
2. Fire/explosion, Investigating and collecting evidence, Cause & origin, Resources to know & use
3. Complex claims, what is expected of the surveyor, Dealing with multiple party claims, Negotiating large estimates, Storage, electric and other incidentals
4. Joint field survey, Procedures for setting up a joint field survey, The players and inspections, the report do's and don'ts
5. Lightning & Electrical 90min, Inspection procedures for a lightning claim, Dealing with Electronics upgrades, Testing of electrical equipment, working with the yard on repairs

6. Spars & Rigging, Failures and how to inspect them, Mast types & repairs, New rigging materials.
7. Forensic photography.
8. Ethics & Reputation.
9. Fraud and how it fits our job.
10. Keeping safe on a damage survey, Confined spaces Animals and Insects, Safety equipment
11. Catastrophe teams, Preparation for a Cat disaster, Types of damage, How to assess damage in a catastrophe. Special equipment needed
12. Security and safety, Weapons
13. Forensic Analysis- ½ day – Mechanical/ Forensic engineer, When is a forensic analysis needed, what it can tell you, Oil Analysis/Special tests available, Chain of Custody of examined parts.
14. Marine Insurance Law, Latent defects, Sue and Labor, Subrogation potential, Agreed Value vs Actual Cash Value, Insured's rights, Insurers rights, Time elements, Estoppel, Negligence -vs- Gross Negligence.
15. Elements of Salvage-History-Maritime law, Salvage VS Towing, Pleasure boats vs commercial boats, How to handle on site salvage operations, Record Keeping on salvage jobs

Admission:

Enrollment limited to 12 students. To encourage balanced input during the class and facilitate and encourage casual interaction among students and instructors after class, usually 3 instructors will attend each class.

In order to receive a certificate of completion, a score of 80% on a twenty question test and submission of a satisfactory damage survey report is required.

Certification:

All students who successfully complete the program are issued with a "Certificate of completion" from the Chapman School. This certificate may be useful for continuing education credits with organizations within the Surveying Industry such as SAMS or NAMS.

Tuition & Fees

Non-refundable deposit . \$ 350.00
Tuition balance..... **\$1,330.00**
Tuition total **\$1,680.00**

- Payment of the full tuition is due with the completed and signed Registration Form and a copy of an official photo ID.
- Tuition includes books, supplies and laboratory fees.
- Tuition does not include housing, board or transportation.
- All costs are payable in US currency only.
- The School accepts, Discover, Visa, Master Card, or American Express.

• Transfer/Refund Policy

- If registration is not accepted by the School, all payments made will be refunded.
- If cancellation is requested within three (3) business days after signing the Registration Form, all payments will be refunded in accordance with the buyer's right to cancel.
- If the School cancels the program due to insufficient student enrollment, I may be rescheduled to a future class, or all payments made will be refunded.

Course Schedule 2026 Class

Class#	Start	End
03-26	03/09	03/13

Classes meet 8:30am to 5:00pm

Transfer/Refund Policy (Cont.)

In the event that I am unable to attend the class for which I am registered the following change/refund policy will apply:

1. If cancellation is requested more than three (3) business days after signing the Registration Form but, before the beginning of classroom instruction, the applicant is obligated for the non-refundable Tuition Deposit.
 2. Where notice is provided to the School more than fourteen (14) days before the start of class, a student may transfer to another class (if available), upon payment of a \$50.00 transfer fee.
 3. Where notice is provided to the School less than 14 days before the start of class to cancel, or if the applicant does not arrive for the scheduled class, or if the applicant wishes to withdraw from class once classes have begun, the applicant may be obligated for the full amount of the tuition.
- If a credit card was used as the original method of payment, a convenience fee of 3.0% of the total amount refunded will apply for all transactions.

Campus Housing

Campus housing consists of dormitory apartments. Each apartment contains a bedroom, convertible living room/bedroom, bath, kitchenette and has an external covered porch. Apartments are located adjacent to the swimming pool.

The number of students per apartment during this program is generally a maximum of two. Housing is offered on a space available basis.

The units are air conditioned, fully furnished and equipped with a refrigerator, countertop range, coffee maker, cutlery crockery and cooking utensils.

The school is not responsible for the loss of any personal property. Sorry, no pets.

Housing Fees

Housing per night (shared) .
\$50.00
Fee includes utilities.

Housing Refund

- Housing fees are due 30 days prior to the start of class.
- If a student cannot attend the classes for which he/she is registered, housing fees are refundable.
- If a credit card was used as the original method of payment, a convenience fee of 3.0% of the total amount refunded will apply for all transactions.
- Once a student moves into the unit no fees will be refunded
- In the event the student does damage to the accommodations he or she will be responsible for the replacement cost including cost of labor required to repair the damaged School property.

neatly hand printed report will be acceptable.

Curriculum, fees, expenses and other matters described herein are subject to change without notice at the discretion of the Chapman School of Seamanship. Currently enrolled students who have paid in full will not be affected by any such changes unless they change the date of enrollment to a future class.



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General

Shorts are usually the dress of the day. However, the occasional cold snap does occur, so a light jacket or sweater may be good to have available in need.

Students will be crawling about on boats as part of the program so boat shoes and work clothes are required. A student damage survey report is expected, so a laptop computer and printer would be useful, but is not essential since a Damage and Claims Survey neatly hand printed report will be acceptable.

Damage & Claims Advanced program is a continuing education program designed for practicing Marine Surveyors wishing to expand their knowledge and expertise in the Surveying field and is not Licensed by the Florida Department of Education Commission for Independent Education.

Notes :

The School does not discriminate on the basis of age, sex, religion, race or ethnic group in the administration of any of its policies and programs.